

315 Rosa Street  
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512-709-5534  
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## REBECCA CHULEW

**OBJECTIVE** To work remotely from home and assist those who might need a virtual assistant.

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**SKILLS** Extensive production assistant experience, knowledge of Word and Excel, personal shopping experience. Experienced at ordering food and beverages for film crews. Proficient with using a computer. Follows direction well.

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**WORK HISTORY**

- PRODUCTION ASSISTANT – GREAT CHRISTMAS LIGHT FIGHT. ABC Network**  
Dec 2020 – Dec 2022
- COVID-19 COMPLIANCE OFFICER – BIG FREEDIA MEANS BUSINESS TV SHOW**  
Oct 2022
- COVID-19 COMPLIANCE OFFICER – COLD CASE FILES**  
Aug-Sept 2022
- COVID-19 COMPLIANCE SUPERVISOR – Thompson Austin – Conde Nast**  
May 2022
- STAND-IN – DAISY JONES AND THE SIX TV SHOW. Central Casting**  
Mar – Apr 2022
- COVID-19 COMPLIANCE OFFICER – SHADOWLAND TV SHOW**  
Jan – Feb 2022
- COVID-19 COMPLIANCE OFFICER – MARRY ME NOW TV SHOW. OWN NETWORK**  
Sep 2021- Dec 2021
- COVID-19 COMPLIANCE OFFICER – MENTAL HEALTH IN AMERICA – A&E**  
Aug 2021
- CRAFT SERVICE ASSISTANT – BLACKBIRD TV SHOW – APPLE TV**  
May-Jun 2021

**COVID-19 COMPLIANCE OFFICER. WALT DISNEY STUDIOS**

Apr 2021

**PRODUCTION ASSISTANT – DR. PIMPLE POPPER. TLC NETWORK**

Aug 2020 - Apr 2021

**COVID-19 COMPLIANCE OFFICER – ADAM THE FIRST FILM**

Jan – Feb 2021

**PRODUCTION ASSISTANT – HEART OF CHAMPIONS FILM**

Nov 2019

**CRAFT SERVICE – DATING AROUND SEASON 2. NETFLIX**

Oct 2019

**PRODUCTION ASSISTANT – LOVE AFTER LOCKUP TV SHOW**

SEPT 2019

**PRODUCTION ASSISTANT – AMERICAN IDOL**

Aug 2019

**PRODUCTION ASSISTANT – CHRISTMAS IN LOUISIANA FILM**

Aug 2019

**PRODUCTION ASSISTANT – HOUSE HUNTERS. HGTV**

May 2019 – Nov 2021. May 2022 – Oct 2022

**PROPS INTERN – THE FIRST TV SHOW. HULU NETWORK**

February 1, 2018 – February 26, 2018

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**EDUCATION**

**UNIVERSITY OF WISCONSIN - MADISON**

Radio, TV and Film Communication Arts BA major 1998