

# Sydney Holland

## EDUCATION

Mississippi Gulf Coast Community College – Associate of Arts

Fall 2016

Appalachian State University - Bachelor's of Science in Criminal Justice, minor in psychology

Course work complete – Internship required to receive diploma

May 2020

## Professional Achievements

- Employee of the Month.
- Brainstormed for new ideas for improvements within companies.
- Created social media platforms to boost customer percentage and more knowledge of the business.
- Responded to customer concerns and problems and solved 95% of them.
- Developed orientations for new employees to decrease confusion and mistakes.
- Made safety sheets, check off lists, and follow ups to lower the safety percentages.

## Skills

- Adaptability.
- Enthusiasm.
- Determination.
- Perseverance.
- Ability to work well under pressure.
- Organizational skills.
- Administrative skills.
- Detail oriented.
- Reliable.
- Team player.
- Time management and ability to manage deadlines.
- Problem solver.
- Multitasking.
- Marketing and promotional skills.
- Decision making.

## Work History

- 1) Joe Baby Production and Movie Company – Biloxi, MS.

- Supervisor / Line producer- Denise Loren – (562) – 489 – 3370
  - Job title – Production Assistant.
  - Dates employed – 4/21/22 – 6/10/22
  - Reason for leaving – Production was finished and completed on time.
  - Job duties - Printing and distributing scripts, relaying messages between crew members, running errands for Directors and Producers, provide support and communication to multiple departments.
- 2) Murder at the Hallow Creek Movie Production – Croc. Creek Productions – Clinton, MS.
- Supervisor / Line producer – Denise Loren – (562) – 489 – 3370
  - Job title – Production Assistant.
  - Dates employed – 3/2/22 – 4/15/22
  - Reason for leaving – Production was finished and completed on time.
  - Job Duties - Help prepare the set with lights, props, equipment etc., assist costume designers, directors, camera people and other crew members, print and distribute daily paperwork (e.g. scripts, call sheets), escort actors around the filming area and coordinate extras, conduct crowd control by putting up signs, directing pedestrians away from filming, lock down sets etc., act as a runner distributing messages or items within film crew and cast.
- 3) Hunt club Move Production – MFS – Hunt club productions – Wiggins, MS.
- Supervisor / Line Producer – Denise Loren – (562) – 489 – 3370
  - Job title – Set / General Production Assistant – Personal Driver.
  - Dates employed – 01/3/22 – 02/28/22
  - Reason for leaving – Production was finished and completed on time.
  - Job duties – Base camp PA, perform administrative work (answering phones, paperwork etc.), undertake errands as assigned, maintain a valid driver’s license and clean driving record, knowledge of production terminology, organizing sets, reduce crowd control.
- 4) Wal-Mart Supercenter- Lucedale, MS.
- Supervisor – Tina Dickens – (228)-334-1459
  - Job title – Sales Associate.
  - Dates Employed – 05/4/18- 01/1/22
  - Reason for leaving – Better job opportunity to go with my degree.
  - Job duties – Responsible for overseeing new employees and helping maintain safety within the company, money handling of up to 10,000\$ at one time, completed OSHA safety sheets, maintained OSHA protocols, consistent computer training to help with knowledge that was new to the company, checking in and out keys to merchandising cases as well as lock boxes for products to maintain safety and lower theft ratios, have extensive knowledge for touch computers, hand-held scanners, and portable printers.
- 5) Land of Oz Park – Autumn at Oz– Live Action – The Wizard of Oz Production – Beech Mnt., NC.
- Supervisor / Line Producer – **Sean Barrett**– **844-307-7469**
  - Job title – Production Assistant, tour guide, ticket sells, and on hands on set.
  - Reason for leaving – 3-day weekend event. Completed Production.
  - Job duties – Completing tasks on time due to the crunch of production, handled money for ticket sales, friendly interaction with guests for tours and questions throughout the show, helped with costume changes, crowd control, controlled lights, props, and equipment in a timely and smooth manner.
- 6) Cracker Barrel Old Country Store – Boone, NC.
- Supervisor – **Rebecca Markey**– **228-475-8856**
  - Job title – Sales Associate / Cashier.
  - Dates Employed – 08/10/15 – 05/25/18
  - Reason for leaving – Moved back home to MS. when I was finished with college.

25400 Rosedale Church Rd.  
Lucedale, MS. 39452  
[Hollandsm93@gmail.com](mailto:Hollandsm93@gmail.com)  
(228)-990-9718

- Job duties – friendly customer service, handling money, stocking merchandise to go with holiday seasons, completing safety training, maintaining a positive attitude throughout my shift to ensure customers were happy, cleaning the floor, managing space for new merchandise, making lists of sales to lower theft percentages, responsible for opening and closing duties of the store, key holder.
- 7) Pugh's Flower Shop – Pascagoula, MS.
- Supervisor – Rita Martin – (228) – 762 – 4411
  - Job title – Sales Associate
  - Dates Employed – 01/17/11 – 07/20/15
  - Reason for leaving – Moved out of state to further my degree.
  - Job duties – Designed floral arrangements, gift baskets, and many other creative products, operated/maintained the cash register, and guided customers to make decisions about different floral items pertaining to different situations, floral delivery driver who also ran errands around town and other tasks asked of me, very patient and empathetic with customers while dealing with grieving families after the loss of loved ones.